

## **NOTICE OF VACANCY**

**AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications for the positions will be given and taken at the HUMAN RESOURCES DEPARTMENT on:**

**MONDAY - FRIDAY**

**9:00 A.M. - 4:00 P.M.**

**After the closing date, the applications will be referred to the respective department.**

<b>JOB TITLE:</b>	<b>Assistant County Engineer</b>
<b>DEPARTMENT:</b>	<b>Public Works</b>
<b>SALARY:</b>	<b>\$47,260</b>
<b>CLOSING DATE:</b>	<b>open until filled</b>

### **MINIMUM QUALIFICATIONS:**

**A BA or BS degree in related occupational field of study is required. Five or more years in a similar position or sufficient experience to perform the principal duties and responsibilities of the position. Possess or have ability to obtain a Professional Engineer License (PE). Possess or have ability to obtain a valid State of Georgia operator/driver's license for the type vehicle or equipment operated. Considerable knowledge of principles and theories of civil engineering and municipal public works; land surveying; roadway, stormwater drainage system, utility system, site and subdivision development design and construction; and stormwater management plan implementation. Familiarity with associated laws and regulations, departmental policies and procedures, the Georgia Department of Transportation Standards and Specifications, the Manual on Uniform Traffic Control Devices, scheduling, and budgets. Proficiency in construction cost estimating for public works projects, administering contracts, supervision, conveyance of information to technical and non-technical personnel, directing the work of others, interpersonal relations and management. Mastery of personal computers, drafting, surveying instruments, and performing engineering calculations.**

### **MAJOR DUTIES:**

**Provide engineering reviews of site and subdivision development plans, proposed drainage designs and Stormwater Management Plans, and ensure compliance with associated regulations. Assist in the implementation of drainage related projects by coordinating field assessments, problem identification and resolution, surveying, plan production and technical support during construction. Supervise Drainage Design Unit of Section, and train staff in all facets of civil engineering and code enforcement. Assist in the operation of the inspection program of active development projects. Assist in the operation of the program that interprets, enforces and ensures compliance with the Soil Erosion and Sedimentation Control Ordinance, Stormwater Management Ordinance, Flood Damage Prevention Ordinance, Grading Ordinance, and other related Municipal Codes and Development Regulations. Assist in the implementation of the Final Plat and R/W Dedication process, and the Driveway Permitting process. Respond to Augusta Cares and citizen complaints as directed.**

**ROOM 601, MUNICIPAL BUILDING, AUGUSTA, GA 30911, (706) 821-2306**

**We are an equal opportunity employer.**